

# LIQUORPOND SURGERY PATIENT PARTICIPATION GROUP MEETING

## Thursday 6 September 2018

Present:	GA	PPG Members
	PD	Chair
	DH	
	SL	
	LN	
	AP	
	PV	
	Dr. H. Matiti	GP
	Dr. I. Fernandes (IMF)	GP
	Mrs. Sarah Hardie (SH)	Practice Manager
	Mrs. Annette Jakeman (AJ)	Deputy Practice Manager
	Mr. Keith Foster (KF)	IT Lead
	Mrs. Judith Jain (JJ)	Secretary
Apologies:	Dr. M. Nolan	GP
	Mr. Robert Bailey	Nursing Staff
	Mrs. K. Motley	Reception Supervisor
	RC	
	IM	Deputy Chair

### AGENDA

**Apologies:** Apologies received as above.

**Minutes of last meeting:** The minutes were agreed as a true record.

#### **Matters arising:**

- **Survey:** SH apologised that she had not emailed the survey questions, but would do so. SH explained there were a lot of questions and a number of suggestions. It was decided on the maximum of 12 questions to be included in the final survey. PPG to feedback thoughts to KF and discuss further at December meeting. PV asked for a hard copy of survey.
- **Parkside PPG:** The Practice Manager had not got back to SH if happy for Chair to go there.

#### **Chair's Report:**

PD gave reports on:

- PPGs
- Equality & Diversity CCG Objectives & Action Plan, Kamjit Obhi.
- 1<sup>st</sup> Presentation: Older Adult Mental Health Stakeholder Engagement by Alan Pattison, Project Manager, LPFT.
  - SH informed the meeting that, with regard to Older Adult Mental Health, there were lots of different services for dementia being rolled out.
- 2<sup>nd</sup> Presentation: Lincolnshire Referral Facilitation Service by Optum.
  - SH informed the meeting that Optum was a private company and concerns had been raised about sharing data. No data sharing agreement would be signed until Optum had provided something more substantial to protect patient data.

IMF asked the Chair if he found it interesting to attend these meetings and AP asked the Chair how relevant these are meetings to this Practice. PD thought they were relevant, but the new Chair

could decide if to continue. SH asked the PPG members if they would like the Chair to attend the meetings and report back? All members present thought that the meetings were not relevant to attend.

#### **Healthwatch Lincolnshire's 'Enter and View' Report:**

- SH had summarised the document and will ask KF to email out, but, in summary, Liquorpond did well in the Healthwatch report.

#### **PPG Recruitment posters:**

- KF has amended the PPG application form to make it simpler. Ask patient if they are interested in attending face to face meeting or join a virtual group. Discuss at December meeting.
- KF had designed 4 example posters, which were circulated. However, now was not an ideal time to display them due to the temporary waiting room. Discuss again at December meeting.
- IM had suggested putting on the poster the national flag of those patients who attend the surgery.
- SH thanked PV, IM and KF for the work done on the posters.

#### **Update regarding waiting room repairs:**

- SH explained that everything was in the hands of the insurers.
- Next phase would be 13/14 September when screed would be laid and the following week flooring. Following this, the louvre windows on the front desk will be removed.
- Carpet to be replaced in Dr KG room and alarmed fire door.
- SH said we hope to be back in the waiting room on 1.10.18.

#### **Discussion regarding situation at Pilgrim Hospital:**

- March in Central Park 23.9.18 to get people on board to 'Save Children's Services'. HHM had nothing to add.

#### **Any plans for the amalgamation of Boston GP Practices?**

- Plans for development of new premises. HHM explained that this practice was supposed to move but funding was pulled.
- SH explained that the Government want surgeries to 'work at scale' – either formal merger or clinical sharing skills. See what happens in the future.
- HHM explained that new GPs don't want the responsibility of being a partner.

#### **Any Other Business:**

- GA asked that Any Other Business was a permanent agenda item.
- GA informed the meeting that LCC, Lincolnshire Research Observatory gives details about population and other information about the area.
- SH explained that she was due to have an appraisal and asked the Chair and PPG members if they were happy with the communication channels to and from the surgery, or were there any issues. Nobody raised any concerns. SH asked the Chair that, if he had any concerns, he would contact the surgery directly.
- PD asked if it was possible to get the agenda out 2 weeks before the meeting. AP suggested that the Chair send out a message a month before hand asking for any agenda items.
- DH suggested Fundraising as an agenda item for the next meeting.

The meeting finished at 8.40 pm.

**Date of Next Meeting: Thursday 6 December 2018 at 7.30 pm**